

SOUTH CAROLINA

ELECTION COMMISSION

CORRECTIVE ACTION PLAN

S.C. Code §7-3-25(A) authorizes the State Election Commission (SEC) to identify any compliance failures and establish and implement a corrective action to remedy such failures. Recommendations included in an SEC audit report require implementation of a corrective action plan (CAP) that is developed by the county and approved by the SEC's Audit Division.

AUDIT TITLE	An In-Depth Review of Dillon County's Ballot Reconciliation Worksheets from the November 2022 General Election	AUDIT PUBLICATION DATE	December 2024
CAP REVIEW DATE	06/04/2025	CAP REQUIRED RESPONSE DATE	06/11/2025
COMPLETED BY	Susie Edwards	JOB TITLE	Director
DATE COMPLETED	June 5, 2025	# OF RECOMMENDATIONS TO ADDRESS	2

#	REC #	RECOMMENDATION	CORRECTIVE ACTION	RESPONSIBLE PARTY	Director/Staff
2	2	The Dillon County Voter Registration and Elections Office should include, during its poll clerk training and hands-on ballot reconciliation worksheet exercise, a discussion of the worksheet's color coding and its intent to assist with transcription.	Dillon County Voter Registration and Election has implemented a hands-on ballot reconciliation exercise for poll clerk training sessions and explains the significance of each color-coded section.	COMPLETION DATE	11/06/2023, On-Going
				APPROVED BY	SEC Director of Audit
				APPROVAL DATE	June 5, 2025
			These actions were implemented for the November 2023 training sessions.		

#	REC #	RECOMMENDATION	CORRECTIVE ACTION	RESPONSIBLE PARTY	Director/Staff
3	3	The Dillon County Voter Registration and Elections Office should ensure, through its	Dillon County Voter Registration and Election staff will review each poll location's ballot reconciliation	COMPLETION DATE	11/06/2023, On-Going
				APPROVED BY	SEC Director of Audit

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	worksheet review process, that each precinct's ballot reconciliation worksheet reconciles.	worksheet to ensure the correct values are in each box of the Ballot Reconciliation Worksheet. These actions were implemented for the November 2023 training sessions.	APPROVAL DATE	June 5, 2025
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