

# SOUTH CAROLINA

## ELECTION COMMISSION

### CORRECTIVE ACTION PLAN

S.C. Code §7-3-25(A) authorizes the State Election Commission (SEC) to identify any compliance failures and establish and implement a corrective action to remedy such failures. Recommendations included in an SEC audit report require implementation of a corrective action plan (CAP) that is developed by the county and approved by the SEC's Audit Division.

|                        |   |  |                |
|------------------------|---|--|----------------|
| <b>AUDIT TITLE</b>     | An In-Depth Review of Marlboro County's Ballot Reconciliation Worksheets from the November 2022 General Election. | <b>AUDIT PUBLICATION DATE</b>          | December 2024  |
| <b>CAP REVIEW DATE</b> | April 23, 2025  | <b>CAP REQUIRED RESPONSE DATE</b>      | April 30, 2025 |
| <b>COMPLETED BY</b>    | Christina Thompson  | <b>JOB TITLE</b>                       | Director       |
| <b>DATE COMPLETED</b>  | May 27, 2025  | <b># OF RECOMMENDATIONS TO ADDRESS</b> | 3              |

| # | REC # | RECOMMENDATION  | CORRECTIVE ACTION   | RESPONSIBLE PARTY      | Director/Office            |
|---|-------|---|---|------------------------|----------------------------|
| 1 | 1     | The Marlboro County Voter Registration and Elections Office should count the individual ballot cards supplied for all precincts to ensure the number stated on the ballot reconciliation worksheet is accurate. | County Director and Office Staff will count individual ballot cards supplied for all precincts to ensure the number stated on the ballot reconciliation worksheets are correct, before clerks count the ballot cards supplied | <b>COMPLETION DATE</b> | On-Going, October 16, 2023 |
|   |       |   |   | <b>APPROVED BY</b>     | SEC Director of Audit      |
|   |       |   |   | <b>APPROVAL DATE</b>   | May 27, 2025               |
|   |       |   | These changes were implemented by all Staff prior to the November 2023 Elections.   |                        |                            |

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| # | REC # | RECOMMENDATION   | CORRECTIVE ACTION   | RESPONSIBLE PARTY | Director/Office            |
|---|-------|--|---|-------------------|----------------------------|
| 2 | 2     | The Marlboro County Voter Registration and Elections Office should train its poll clerks to count individual ballot cards supplied to verify the number stated on the ballot reconciliation worksheet is accurate. | Marlboro County Voter Registration and Elections Office trains and requires all Poll Clerks to count individual ballots cards and verifies that the number stated on ballot reconciliation worksheet matches before they leave the Voter Registration Office with the ballot cards.<br><br>This procedure was implemented for All Clerk's prior to the 2023 Elections | COMPLETION DATE   | On-Going, October 16, 2023 |
|   |       |  |   | APPROVED BY       | SEC Director of Audit      |
|   |       |  |   | APPROVAL DATE     | May 27, 2025               |

| # | REC # | RECOMMENDATION  | CORRECTIVE ACTION  | RESPONSIBLE PARTY | Director/Office            |
|---|-------|---|--|-------------------|----------------------------|
| 3 | 3     | The Marlboro County Voter Registration and Elections Office should improve its ballot reconciliation worksheet review process by comparing the worksheet's stated amounts against returned election materials, such as the number of returned provisional ballot envelopes and the number of returned spoiled ballot cards. If errors present, the office should make corrections on the worksheets prior to certification. | The Marlboro County Voter Registration and Elections Office has a new review process on Election Night on all ballot reconciliation worksheets and ballot cards and will correct any errors prior to certification.<br><br>This new process was implemented prior to the 2023 Elections. | COMPLETION DATE   | On-going, October 16, 2023 |
|   |       |   |  | APPROVED BY       | SEC Director of Audit      |
|   |       |   |  | APPROVAL DATE     | May 27, 2025               |